



ADMISSION AGREEMENT GROWING WINGS EARLY CENTER
Enrollment Agreement

We are honored you have chosen to make us a part of your Family. Our program will offer but not limited to age appropriate learning activities, games, arts and crafts, in/outside play equipment and meals.

It is hereby agreed that my child _____ will attend Growing Wings Early Learning Center on the following schedule:

Mon Tue Wed Thurs Fri

Drop-off Time _____

Pick-Up Time _____

_____ REGISTRATION FEE: \$150 registration fee will be charged upon enrollment.

_____ PAYMENTS: The Parent(s) shall pay childcare fees on or before the 5th day of each month. Payments may be made by cash and money order.

_____ LATE CHARGES: If fees are not paid in full and on time, the Parent(s) agrees to pay a \$5.00 per day late fee. If fees are not paid within 10 days, the child(ren) will not be allowed to attend the facility until payment is received in full.

_____ REFUND: Refunds will only be offered during the trial period.

_____ RATE CHANGE: Growing Wings ELC will give a 30 calendar day's prior written notice of any rate change.

_____ TERMINATION: Written two week notice. Payment is delinquent. Parent fails to comply with this Agreement, the parent handbook, or any other rules of the center. The center



determines it is unable to meet the needs of the child or it is not in the best interest of the center or the other children enrolled. There is a serious illness of the child.

_____ CONTRACT HOURS: The parent is responsible for contacting Growing Wings if drop off will be more than 30 mins before the contracted time. The parent will forfeit care for the day if there is no communication 30 mins before the contracted time. No care will be provided 2 hours after the contracted hours with the exception of medical and dental appointment with a doctors note.

_____ AFTER HOURS: After hour late fees of \$15.00 for the first 15 minutes and \$1.00 per minute thereafter. These fees must be paid at the time of late pick up to the staff member who is with your child.

I understand my tuition payments will be \$ _____, unless my child's schedule changes.

I also understand that I must give Family Matters Child Care Center at least two weeks written notice prior to withdrawing my child.

The State of California Department of Social Services has the right to enter and inspect our center at any time, for any reason, without advance notice. Please refer to Policies for Parents for further information. Signing below signifies that you have read, agree and understand to abide by the tuition policies.

Parent's Signature: _____ Date: _____

Growing Wings ELC

Representative: _____ Date: _____